



Ashby Willesley Primary School, Packington Nook Lane, Ashby-de-la-Zouch, Leicestershire LE65 2QG

Part of the Symphony Learning Trust

Telephone: 01530 413654 Email: office@willesley.leics.sch.uk Web: www.ashbywillesley.org.uk

Headteacher: Mrs C Dilks Deputy Headteacher: Miss S Rainbow Assistant Headteacher: Mrs A Wilder

24 October 2021

Dear Applicant,

Thank you for your interest in working at our school. Before completing your application form, please take some time to consider the job description and person specification.

The vacancy is for 6.25 hours per week (12.10pm to 1.25pm) during term time. The pay is £9.62 per hour but a pay award is due. You will also receive holiday pay and the salary is paid in 12 equal instalments throughout the year. This is a permanent post to commence asap.

Please ensure that you complete section 6 (Summary of Experience) on the application form. Tell us about anything you have done or skills that you have that would help you to perform the midday supervisor role; what are you like as a person? why do you want to work at Ashby Willesley?

Shortlisted candidates will be selected on the strength of their application form which should reflect all information provided about the post.

We are very proud to be a good school and our midday supervisors play an important role in ensuring our children demonstrate good behaviour and have respect for others. All of our children look to the staff to be role models for behaviour, optimism about life, support and respect. We expect that the person appointed will reflect this ethos.

Confirmation of appointment will be subject to a satisfactory enhanced DBS check and the return of satisfactory references which support the application.

Please return your completed form by Monday 8th November at 9am.

References will be obtained in advance of interviews.

Yours sincerely

Mrs L Watson
School Business Manager