



Parent Forum Agenda	
Date	06/10/23
Time	14.00 start
Venue	Staff Room
Present : LT, LL, THG, TH, MM, LB, KS, HS, AH, SRL, CD, IG	
Apologies : None received	

Item	By
<ul style="list-style-type: none"> Welcome 	IG
<ul style="list-style-type: none"> Apologies <p>No Acorn parent representatives as yet – reps to ask friends and office to follow up</p>	IG
<ul style="list-style-type: none"> Sensory Garden – visit <p>Very positive response from all representatives to new garden and what it offers children</p>	CD
<ul style="list-style-type: none"> New menu <p>Shared new 3 week menu plan which has taken in to account feedback from parents questionnaire Menu plan will never be for longer than one term After 2-3 week parents will be able to pre-order from home. Initial two weeks is to ensure it runs smoothly before launching Once launched to parents, parents will be able to see historically what their children have eaten in the first 2-3 weeks.</p>	SRL
<ul style="list-style-type: none"> Recruitment for Parent Governor <p>Encouraged reps to promote to their year group Closing date 30th October 2 vacancies Application packs available from the school office</p>	IG/SRL
<ul style="list-style-type: none"> After school club - advance booking <p>Some parents would like to book further in advance. This was discussed at the welcome evening, and it was felt that this may disadvantage some parents who are unable to pay too far ahead. Feedback has been very positive about ME sports after school provision Parents advised to contact ME sports directly if it says that club is full</p>	Y3

<p>Questionnaire to be sent to parents to find out what would work best now that club is up and running</p>	
<ul style="list-style-type: none"> • Lost Property <p>All named property is aimed to be returned to pupils rather than going straight to lost property box in school. Some pupils help with this. Remaining items are then usually placed weekly in the box under the shelter.</p> <p>It is not easy to return items that have unclear names. Clear name labels are the best way to ensure items are returned</p>	Y3
<ul style="list-style-type: none"> • Punctual release of pupils at the end of the day <p>Staff will be reminded</p>	Y3
<ul style="list-style-type: none"> • Homework books <p>Children will be reminded to bring homework books home</p>	Y3
<ul style="list-style-type: none"> • School dinners / Packed lunches <p>All children have a slice of bread on the plate – we will try to check lunch boxes where possible however this is not always feasible</p> <p>The office try to inform parents ahead of any menu changes – apologies if this has been missed</p>	Y2
<ul style="list-style-type: none"> • Year group email automated reply <p>These should be set up however we will ensure they are on all year group emails going forward.</p>	Y2
<ul style="list-style-type: none"> • Music lessons <p>Very positive feedback from parents regarding whole class teaching of wind instruments. Parents asked how this is funded – school budget</p> <p>Children will have the opportunity to bring the instruments home after half term.</p> <p>Sarah Hender, music leader, thanked for her hard work in organising this.</p>	Y4
<ul style="list-style-type: none"> • Toilet rolls <p>We do check them every day – if the office are aware it is empty they will replace it</p> <p>Children should report any behaviour concerns to staff</p>	Y4
<ul style="list-style-type: none"> • Toilet breaks - <i>Child told they were not allowed to go.</i> <p>This was not our member of staff it was a supply and this has been fed back to the agency. This is not school policy</p>	Y1
<ul style="list-style-type: none"> • Transition <p>Lots of positive feedback from year 1 parents about the transition from acorns to year 1 and would like to thank the staff for their hard work.</p>	Y1
<ul style="list-style-type: none"> • After school club year groups clubs - <i>What is the reasoning for choosing the days</i> 	Y1

<p>We will try to ensure that across the year each year group has the chance to come each day of the week so that everyone gets the opportunity to attend in case it clashes with other activities outside of school – if children are attending a sport based afterschool club they can wear their PE kit on that day to school as we are unable to give them space and time to change.</p>	
<ul style="list-style-type: none">• AOB	