



## Parent Forum Agenda

<b>Date</b>	<b>08/02/24</b>
<b>Time</b>	<b>14.00 start</b>
<b>Venue</b>	<b>Staff Room</b>
<b>Present: CD, SRL, IG,</b>	
<b>Apologies : Holly Moore, Liz Tan, Karen Soulsby</b>	

<b>Item</b>	<b>By</b>
<ul style="list-style-type: none"> <li>• Welcome</li> </ul>	IG
<ul style="list-style-type: none"> <li>• Apologies</li> </ul>	IG
<ul style="list-style-type: none"> <li>• Approve minutes - <b>Approved</b></li> </ul>	All
<ul style="list-style-type: none"> <li>• Governor update – Two new Governors appointed and a third has been approved pending paperwork. Also going to advertise for a new Co-Opted Governor</li> </ul>	IG
<ul style="list-style-type: none"> <li>• School dinners – portion size – Two Relish employees came in and brought example lunches in with them to show the food provided. Relish follow government guidance and portion sizes do vary dependent on age of pupil. Was agreed that photos on website are misleading. There have been rare occasions when food has ran out for older children but is far less often now Relish are established in the school.</li> <li>• <b>Actions</b> – leaflet will be created to show: Government guidelines on portion sizes, photos of how food is actually presented to Willesley pupils, difference in portion size by age, info on where food comes from and some FAQs including why has gone from 3 sausages to 1</li> </ul>	Relish
<ul style="list-style-type: none"> <li>• World Book Day – Agreed that would ask pupils to come in something comfortable to read in and bring in their favourite book</li> </ul>	CD
<ul style="list-style-type: none"> <li>• Older pupils and Acorns – playtimes and after school – the bottom playground is for use by EYFS, Y1 &amp; Y2, but there is nothing to stop KS1 children from going onto top playground. There have been a couple of times where older pupils have been seen to try and</li> </ul>	EYFS

<p>welcome younger pupils, which could have been misconstrued by younger pupils. Older pupils have been spoken to about this. After school club mixing will depend on timings – if is later when less staff needed, then is likely that older and younger pupils will have to mix</p>	
<ul style="list-style-type: none"> <li>• Covered bike park – bike rack has been moved to under the shelter, but was a good idea that could be explored depending on costs</li> </ul>	EYFS
<ul style="list-style-type: none"> <li>• Non-uniform house awards – some Acorn children not aware of what house they are in, which can cause issue with non uniform days. In Acorns, the child's drawer relates to their house colour</li> </ul>	EYFS
<ul style="list-style-type: none"> <li>• School dinners – portion size – as above</li> </ul>	Y6/Y3
<ul style="list-style-type: none"> <li>• Gates – all gates are locked. Legally don't have to have front gates, but school believes they are right to have. Safeguarding the children will always be a top priority</li> </ul>	Y3
<ul style="list-style-type: none"> <li>• Homework – particularly relating to Maths as there is no CGP book and some pupils finding it hard. Pupils do not have to do homework, but aim is to prepare them for high school. Have looked at Maths CGP books, but there is a cost associated.</li> <li>• <b>Action</b> – CD to explore other homework options other than Maths/English and/or look at not allocating homework on some weeks</li> </ul>	Y4
<ul style="list-style-type: none"> <li>• TTRS – ask about whether TTRS is best forum for all pupils. TTRS is similar in format to times tables testing that is mandated. Ask is for individual parents to speak to teachers if they believe child is struggling with TTRS</li> </ul>	Y4
<ul style="list-style-type: none"> <li>• Shelter – Trim trail was completed, but company offered to resurface whole area at no cost which meant knocking down the shelter. Shelter also not in great condition and was being used as a climbing frame School is exploring other options – such as permanent gazebos to offer shelter during the Summer and will also be adding a climbing frame</li> </ul>	Y4
<ul style="list-style-type: none"> <li>• DT contribution – Parents not seeing what their contribution was going towards. Contributions are entirely voluntary and some of the monies goes towards food tech which may not make it home.</li> </ul>	Y2
<ul style="list-style-type: none"> <li>• Agenda items requests – Question raised about whether Whatsapp was best forum for asking for</li> </ul>	CD/IG

<p>Parent Forum agenda items. Was agreed to trial using e-mail addresses instead.</p> <ul style="list-style-type: none"> <li>• <b>Action</b> – year group e-mail addresses to be created and shared via Weduc to ask that any issues are raised this way. When next meeting comes around, Parent Forum members to check these addresses and share concerns</li> </ul>	
<ul style="list-style-type: none"> <li>• Parent/school communication- As above</li> </ul>	CD
<ul style="list-style-type: none"> <li>• AOB – Y1 asked to go to school library – yes can be done</li> </ul>	
<ul style="list-style-type: none"> <li>• Fire of London timings – can interactive day be moved to later in the topic</li> </ul>	