



<b>Parent Forum Agenda</b>	
<b>Date</b>	<b>18/04/2024</b>
<b>Time</b>	<b>14.00 start</b>
<b>Venue</b>	<b>Staff Room</b>
<b>Present</b>	
<b>Apologies : Hayley Shilton, Louise Lawton, Jo Lowery</b>	

<b>Item</b>	<b>By</b>
<ul style="list-style-type: none"> <li>• Welcome</li> </ul>	IG
<ul style="list-style-type: none"> <li>• Apologies</li> </ul>	IG
<ul style="list-style-type: none"> <li>• Approve minutes</li> <li>• Approved</li> </ul>	All
<ul style="list-style-type: none"> <li>• Governor update</li> <li>• Peter Jenkins appointed to governing board</li> <li>• Still need a Co-opted Governor, but put on hold until 25/26 school year</li> <li>• Subject governor visits will be happening before end of school year</li> </ul>	IG
<ul style="list-style-type: none"> <li>• Food Hygiene rating</li> <li>• Relish were awarded a 3 out of 5 rating.</li> <li>• Visit took place just after move to Relish in December – report published in January</li> <li>• Issues raised were around HSE rather than food – for example amount of storage taken up by jelly and issues with a steamer that had broken that week</li> <li>• Staff felt score was harsh and all issues have been addressed</li> <li>• Have requested a revisit and awaiting date</li> </ul>	Y1
<ul style="list-style-type: none"> <li>• After school club – tax free childcare vouchers</li> <li>• Request was to be able to pay for clubs using Childcare vouchers rather than parent pay</li> <li>• AT the moment, this cannot be done. Current process would have to be to e-mail office, but by time e-mail seen, all places could have gone</li> </ul>	Y3

<ul style="list-style-type: none"> <li>• Question asked about making the amount £0 and then manually allocating payments afterwards, but amount of time and admin involved means this is not feasible</li> <li>• <b><u>ACTION: SRL to investigate whether can use the same booking systems as breakfast club</u></b></li> </ul>	
<ul style="list-style-type: none"> <li>• After school ME and school club timings</li> <li>• Question asked about aligning timings of after school clubs with after school activities like gardening club etc</li> <li>• Activities are done by teachers who volunteer their time so running until 4.30 not always viable</li> <li>• Activity clubs also kept deliberately small to help with teacher wellbeing and easier management</li> <li>• If activities are over subscribed, parents should e-mail the office and ask to be put on waiting list</li> <li>• If pupils do not get a place, they will be prioritized for the next time the activity is run</li> <li>• School always tries to give a couple of days notice about an activity (though mistakenly did not happen with last one)</li> </ul>	Y3
<ul style="list-style-type: none"> <li>• Clarification on snacks (healthy eating policy)</li> <li>• Has been updated and rewritten</li> <li>• Ask is still to provide piece of fruit/vegetable that can be cut up and dried fruit is fine</li> <li>• Also helps with amount of rubbish on playgrounds and safer as there are a number of pupils with severe allergies</li> <li>• Water is preferred drink, but squash is ok if needed – school would prefer something is drank rather than nothing</li> <li>• Celebration sweets for birthdays etc can be sent in to be eaten after school, but should be sealed and pupils are asked to ask for parental permission before eating. There was acknowledgment that this does not always happen so <b><u>ACTION teachers will be reminded about this</u></b></li> </ul>	Y3/CD
<ul style="list-style-type: none"> <li>• Parent help</li> <li>• A big thank you from CD about all the help from parents for their support as events could not happen without this</li> </ul>	CD
<ul style="list-style-type: none"> <li>• PTFA summer fair – date and help request</li> <li>• Help is needed. Event is Saturday 15<sup>th</sup> June from 12 – 3pm</li> </ul>	CD

<ul style="list-style-type: none"> <li>• Set up will be from 8am and help also needed to close down after event</li> <li>• If volunteer for a stand – will be done in 45 minute slots</li> <li>• Also needed is:</li> <li>• Cuddly toys for toy stand</li> <li>• Bottles (does not need to be alcohol)</li> <li>• Anything for tombola</li> <li>• Donations can be dropped at school office</li> <li>• If you can help, please e-mail <a href="mailto:ashbywillesleypta@gmail.com">ashbywillesleypta@gmail.com</a></li> </ul> <p><b>ACTION – Parent reps to put message on year group WhatsApp asking for help – aim to get 6+ helpers per year group.</b></p>	
<ul style="list-style-type: none"> <li>• Toast</li> <li>• CD asked for opinion on whether to offer toast, once a week per year group at break time</li> <li>• Would be wholemeal and dairy free spread and each year group could buy one day a week for £0.50 per slice</li> <li>• Would also help generate a bit of additional income for the school</li> <li>• Parents agreed this might be nice but could be difficult to staff and manage. <b>CD to ask for views of purple parliament and investigate viability</b></li> </ul>	CD/SRL
<ul style="list-style-type: none"> <li>• RSE Policy consultation</li> <li>• Has been approved</li> </ul>	CD
<ul style="list-style-type: none"> <li>• Parent Questionnaire</li> <li>• Had 59 responses across all year groups</li> <li>• Sent out twice a year after parents evening and is anonymous</li> <li>• Highlight is that 100% of respondents said they would recommend Willesley</li> </ul>	CD
<ul style="list-style-type: none"> <li>• AOB</li> <li>• Spacing of competitions – particularly science and rebuilding one. Timings of competitions are not always in control of school. Science one was a trust one to coincide with Science week and rebuilding done by Rotary Club</li> <li>• Headteacher awards – is a sticker and would love it to be a certificate, but time does not allow this unfortunately</li> <li>• Please report any reading books that are well worn</li> </ul>	

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| <ul style="list-style-type: none"><li>• Looked at new 'WonderWall' Art work – World Map and British Values.</li></ul> |  |
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