



## Willesley PTFA AGM - Monday 30th September 2024

### Minutes

**Present:** Hayley Shilton, Nikki Jupp, Marie Miller, Tanya Hudson-Gotobed, Ronnie Marongere, Elissa Park, Lori Stokes, Harriet Rushton.

**Apologies:** Sarah Hale

**1. Review of Previous AGM Minutes:**

All items from the previous AGM have been addressed. Minutes are available to read on the school website under the heading PTFA.

**2. Chairs Report of 2023/24:**

Marie confirmed that a copy of the full report would be available on the school website but gave the following overview.

Firstly, a big thank you to everyone who has joined us over the last academic year. We could not do what we do without the hard work of the committee and our volunteers. Thank you to all our parents for supporting our events and helping to make them so successful.

Thank you to Emma Smith and Pippa Curnick for all their hard work over the last couple of years. Both will be stepping down from the committee this year.

Events this year included Spooks and Sparkles Disco, a Christmas Market, Winter Wonderland, Quiz Night, Chocolate Bingo, Photo Quiz, Uniform Sales and our Summer Fair.

We are looking forward to the new year ahead and to welcoming new people onto the committee. We would also like to increase our volunteer pool so if you think you could help us in any way, please let us know and we will add you to our volunteers' group.

A full account of the events can be found on the school's website under the PTFA tab.

### **3. Treasurers Report:**

Marie presented the accounts for 2023/24 and confirmed that a copy of the full report would be available on the school website.

The following financial update was given:

#### **The funds raised in the last academic year included:**

Spooks and Sparkles Disco: £857.64

Christmas Market: £633.78

Winter Wonderland: £541.37

Quiz Night: £857.64

Chocolate Bingo: £763.18

Summer Fair: £3,392.07

Uniform sales: £294.51

Tea Towels Fundraiser: £1294.82

Photo Quiz - £13.00

Xbox Donations: £285.49

Match Funding: £500.00

In addition to the fundraisers within school, we continued to receive donations from Easy Fundraising, Star Foundation and Stamptastic.

#### **The funds we raised were spent on:**

Pantomime: £755.00

Climbing Equipment: £11,000

Class Christmas Presents (2022): £840.00

Year 6 Leavers' Disco: £159.41

Year 6 ice lollies: £10.14

PTFA Membership: £140.00

TENS Licences: £42.00

Lottery Licence: £20.00

Total Profit this Year: £9,278.83

#### **Commitments for 2024 – 2025:**

PTFA Insurance - £140 approx.

Lottery Licence - £20 approx.

Year 6 Leavers' Disco

Year 6 ice lollies

Further contribution to existing trim trail - £4000.00

Pantomime (tbc)

Currently, available funds are £11,731.34. As per our constitution, a minimum balance of £1,500 will remain in the bank.

Grants – we are always on the lookout for any grants that we can apply for so if anyone sees anything suitable, please email the PTFA. If anyone has experience in grant applications, we would be very grateful of your support. Again, please contact the PTFA – [ashbywillesleyptfa@gmail.com](mailto:ashbywillesleyptfa@gmail.com).

**4. Re-election of the committee:**

All members of the existing committee stood down at the beginning of the meeting as is required by the constitution and the following is the elected committee for 2024/25.

The official roles required for the constitution are Chair, Treasurer and Secretary. Whilst others have vital roles, these are not specified, as we do everything as a committee and play to the strengths of the people involved.

	<b>Proposer</b>	<b>Seconder</b>
<b>Co- Chair:</b> Marie Miller	Hayley Shilton	Tanya Hudson-Gotobed
<b>Co-Chair:</b> Harriet Rushton	Hayley Shilton	Tanya Hudson-Gotobed
<b>Secretary:</b> Nikki Jupp	Marie Miller	Hayley Shilton
<b>Treasurer:</b> TBC		
<b>Committee Member:</b> Hayley Shilton	Nikki Jupp	Harriet Rushton
<b>Committee Member:</b> Elissa Park	Marie Miller	Ronnie Marongere
<b>Committee Member:</b> Ronnie Marongere	Elissa Park	Harriet Rushton

As committee members, the above are also trustees of the charity as stated by the Charity Commission.

**5. 2024/25 events:**

Future events:

Spooks & Sparkles Disco	Disco which starts during the school day for EYFS and continues into the evening Date to be confirmed.
Tea Towels & Coasters	Being done in school as per the tea towels and coasters produced for Christmas 2024 – Hayley Shilton is organising this.
Winter Wonderland	Proposed dates: 12 & 13 December 2024 As per last year’s event and held during the school day in the studio

Christmas Market	Proposed Date – Friday 29 <sup>th</sup> November.
Quiz Night	Proposed Date – Friday 31 <sup>st</sup> January 2025
Year 6 leavers disco	Date to be confirmed
Circus?	To be researched then discussed further.

Uniform Sales will be held throughout the year.

If anyone has any suggestions that they would like to put to the committee, please email us [ashbywillesleypta@gmail.com](mailto:ashbywillesleypta@gmail.com). If you are available to volunteer at any of these events, please contact us.

**6. AOB**

None.

Marie thanked everyone for attending.

**Meeting closed at 8.10pm**